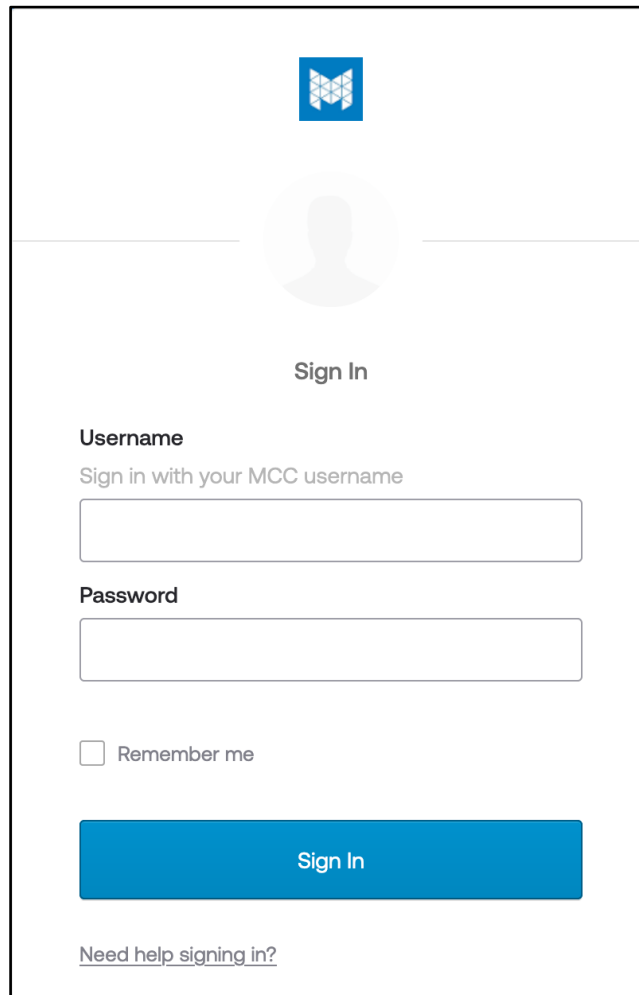# Change Okta Password

Your password expires every 120 days. When you receive notification to change your password, use these instructions before your current password expires.

1. Go to https://myapps.mccneb.edu and *Sign In* with your current password if prompted.
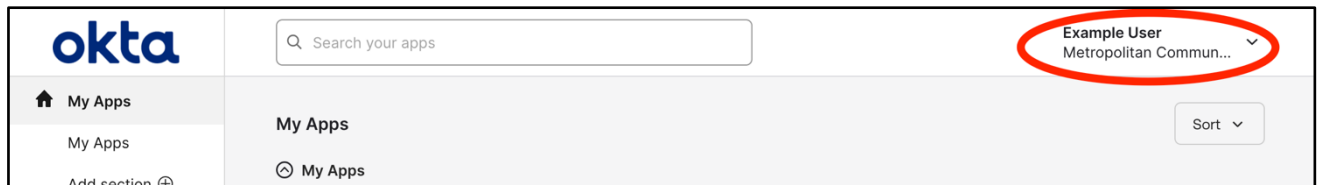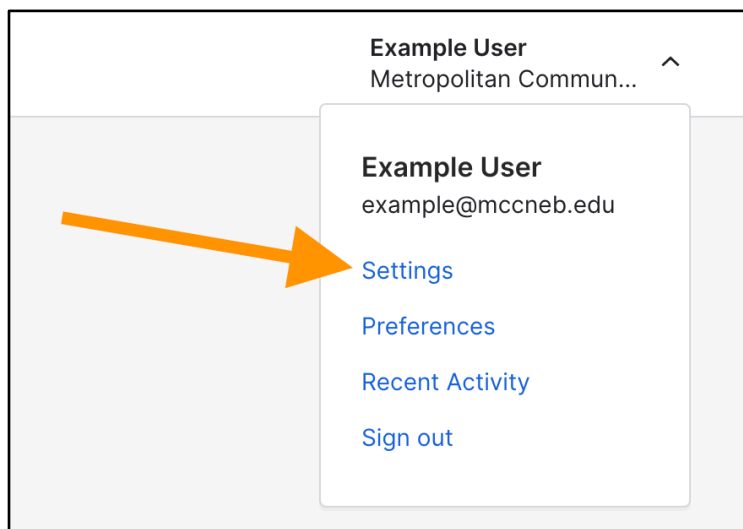
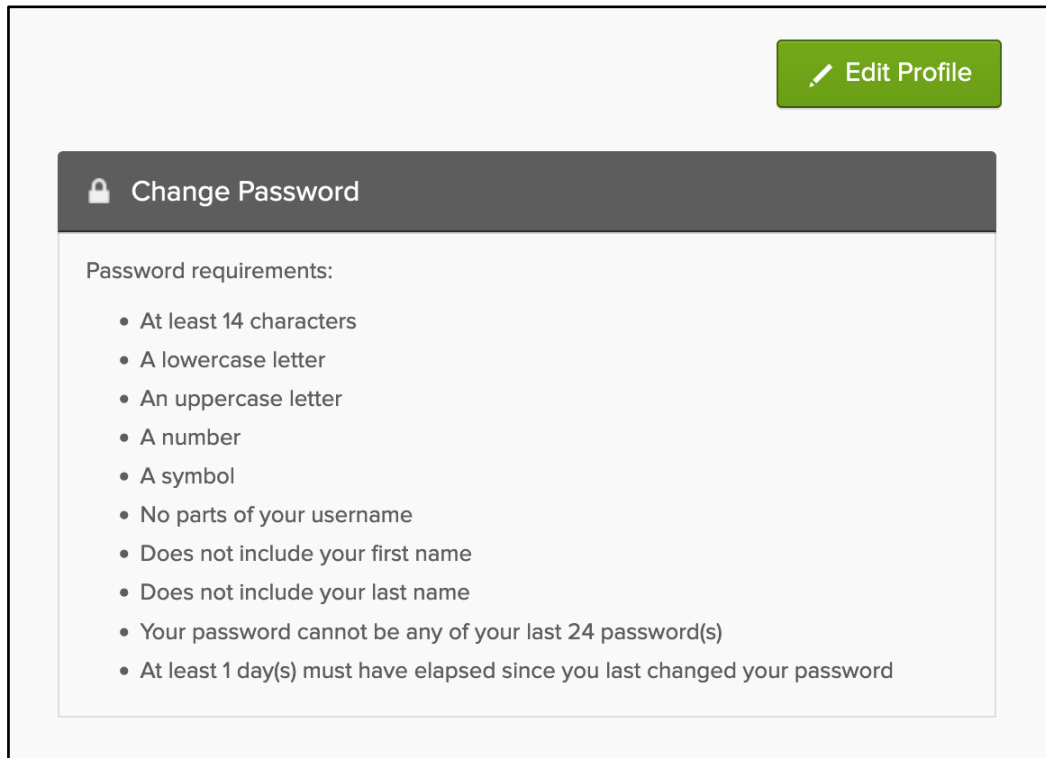2. You will land on your Okta Dashboard.
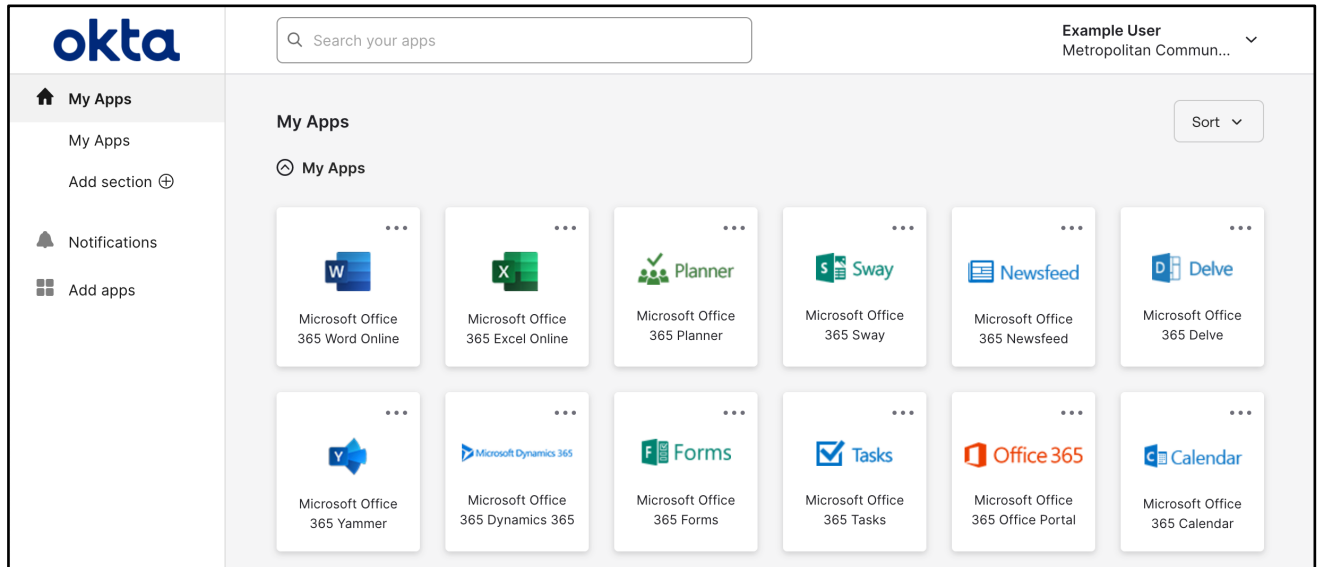
3. Locate your name on the top right corner and click the down arrow.

4. Select **Settings** from the drop-down menu.

5. If needed, click the green **Edit Profile** button so the Change Password boxes will display.
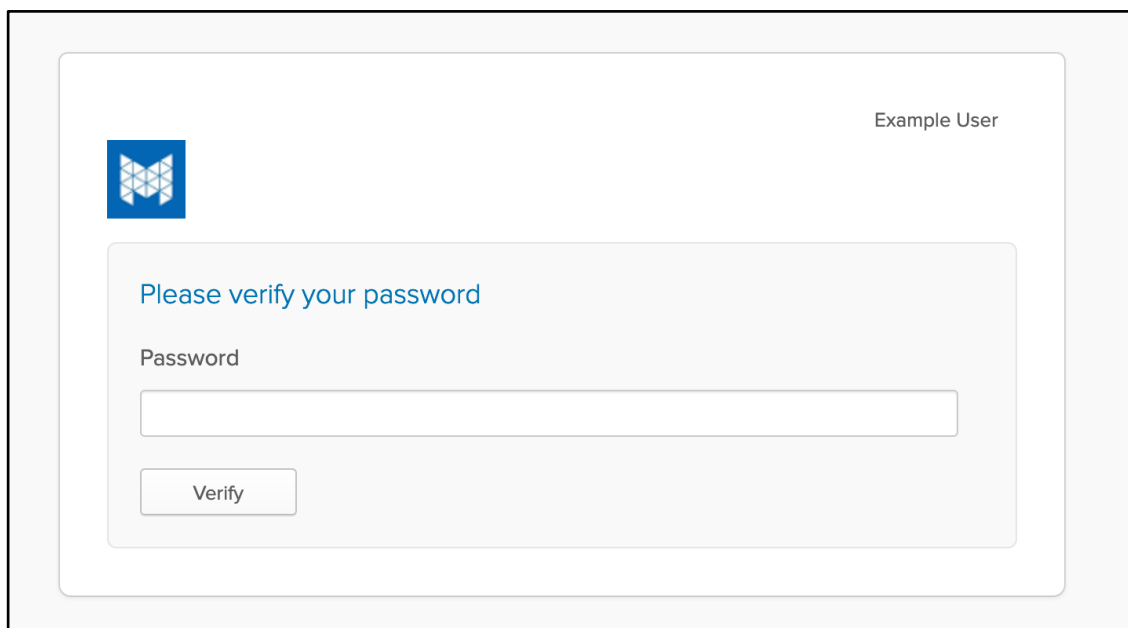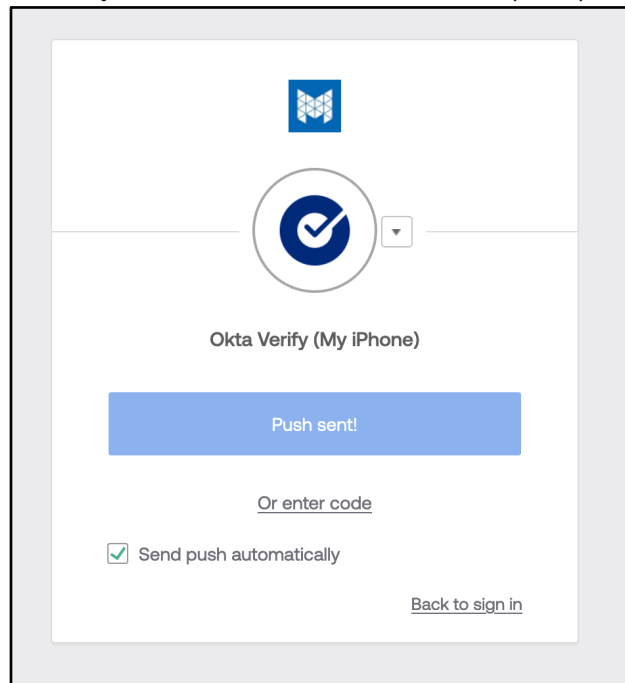

6. You will be prompted to verify your *current* password.

7. You may be prompted for your multi factor authentication (MFA).

8. After reauthentication, you will then see the boxes to change your password.